



*Architects • Engineers • Surveyors*

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### Surveyor

Pickering Associates has an opening for a surveyor who has a growth mindset and interest in management plus obtaining Professional Surveyor licensure. The successful candidate will have a can-do attitude, enjoy working outdoors through all seasons and have strong communication skills. This is a full-time non-exempt role based out of our corporate office in Parkersburg, WV. Responsibilities will morph, with continual advancement with proper performance and upward mobility.

General Responsibilities include but are not limited to:

- Compile information necessary to stake projects for construction, using engineering plans.
- Record survey measurements and descriptive data using notes, drawings, sketches, and inked tracings.
- Conduct surveys to ascertain the locations of natural features and man-made structures on the Earth's surface, underground, and underwater using electronic distance-measuring equipment and other surveying instruments.
- Search for and recover section corners, property monuments, and survey points.
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- Direct and supervise work of subordinate members of surveying parties.
- Lay out grids and determine horizontal and vertical controls.
- Compare survey computations with applicable standards to determine adequacy of data.
- Collect information needed to carry out new surveys using source maps, previous survey data, photographs, computer records, and other relevant information.
- Maintain equipment and vehicles used by surveying crews.
- Place and hold measuring tapes when electronic distance-measuring equipment is not used.
- Aid in the development of methods and procedures for conducting field surveys.
- Perform manual labor, such as cutting brush for lines, carrying stakes, rebar, and other heavy items, and stacking rods.
- Verify the accuracy of survey data including measurements and calculations conducted at survey sites.
- Direct or conduct surveys to establish legal boundaries for properties, based on legal deeds and titles.
- Record the results of surveys including the shape, contour, location, elevation, and dimensions of land or land features.
- Calculate heights, depths, relative positions, property lines, and other characteristics of terrain.
- Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements.
- Search legal records, survey records, and land titles to obtain information about property boundaries in areas to be surveyed.



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- Coordinate findings with the work of engineering and architectural personnel, clients, and others concerned with projects.
- Administrative tasks including timekeeping, evaluations, invoicing, employee lifecycles, etc.
- Management of surveyors and survey equipment.
- Other duties as assigned.

Qualifications:

- Bachelor's Degree in civil engineering from an ABET accredited entity, with a survey focus or similar.
- Desire & ability to obtain Profession Surveyor licensure, in WV and OH, required.
- Business Acumen with a desire to grow this knowledge.
- Strong communication and organizational skills.