



Registered Architect

Pickering Associates is looking to add another Registered Architect to our team of design professionals. If you are looking for a diverse portfolio of project work and enjoy doing different project types each day, this role could be for you! We are looking for a candidate with a strong attention to detail, the ability to prioritize multiple projects and tasks, while working in a dynamic team environment. Our ideal candidate will have 2+ years of experience in all design phases and be client centric. This opening is a full-time role located in our Parkersburg office. Generous sign on bonus for this role!

General Responsibilities include but are not limited to:

- Plan or design all types of structures.
- Prepare contract documents for building contractors.
- Prepare information regarding design, structure specifications, materials, color, equipment, estimated costs, or construction time.
- Meet with clients to review or discuss architectural drawings.
- Ability to research various codes and communicate impacts with the design team and owner.
- Integrate engineering elements into unified architectural designs.
- Manage and monitor progress throughout entire design and construction process and review all plans, specs, submittals and shop drawings prepared by vendor, consultants and in-house design team in order to ensure compliance with the design concept and documents.
- Multiple and frequent site visits to review quality of work and assure conformance to design intent
- Capability to work well under pressure, juggle and prioritize multiple projects, and adjust work accordingly, often against tight deadlines.
- Ability to work well with colleagues in a team environment in order to keep multiple projects on schedule and in budget.
- Strong organizational, problem solving, and critical thinking skills.
- Ability to work with minimal supervision.
- Other duties, as assigned.

Qualifications:

- Architectural Licensure (NCARB certification is a plus)
- Minimum 2 years Registered Architectural Experience
- Proficiency in AutoCAD and Revit
- Excellent written and verbal communication skills
- Ability to demonstrate strong organizational and time management skills
- Experience with client interaction and ability to lead a team

Equal Opportunity Employer