



Surveyor

Pickering Associates is seeking a dedicated and detail-oriented Licensed Professional Surveyor to join our dynamic team. As a key member of our organization, you will oversee boundary surveys, topographic mapping, construction staking, and more, ensuring projects are completed efficiently and accurately. This is a full-time role based out of our Parkersburg, WV office.

General Responsibilities include but are not limited to:

- Compile information necessary to stake projects for construction, using engineering plans.
- Record survey measurements and descriptive data using notes, drawings, sketches, and inked tracings.
- Conduct surveys to ascertain the locations of natural features and man-made structures on the Earth's surface, underground, and underwater using electronic distance-measuring equipment and other surveying instruments.
- Search for and recover section corners, property monuments, and survey points.
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- Direct and supervise work of subordinate members of surveying parties.
- Lay out grids and determine horizontal and vertical controls.
- Compare survey computations with applicable standards to determine adequacy of data.
- Collect information needed to carry out new surveys using source maps, previous survey data, photographs, computer records, and other relevant information.
- Maintain equipment and vehicles used by surveying crews.
- Place and hold measuring tapes when electronic distance-measuring equipment is not used.
- Aid in the development of methods and procedures for conducting field surveys.
- Perform manual labor, such as cutting brush for lines, carrying stakes, rebar, and other heavy items, and stacking rods.
- Verify the accuracy of survey data including measurements and calculations conducted at survey sites.
- Direct or conduct surveys to establish legal boundaries for properties, based on legal deeds and titles.
- Record the results of surveys including the shape, contour, location, elevation, and dimensions of land or land features.
- Calculate heights, depths, relative positions, property lines, and other characteristics of terrain.
- Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements.
- Search legal records, survey records, and land titles to obtain information about property boundaries in areas to be surveyed.
- Coordinate findings with the work of engineering and architectural personnel, clients, and others concerned with projects.



11283 Emerson Avenue • Parkersburg, WV 26104
p. 304.464.5305 • t. 800.954.5305 • f. 304.464.4428
www.pickeringusa.com

Architects • Engineers • Surveyors

- Administrative tasks including timekeeping, evaluations, invoicing, employee lifecycles, etc.
- Management of surveyors and survey equipment.
- Other duties as assigned.

Qualifications:

- Professional Surveyor licensure, in WV and OH, required.
- Business Acumen with a desire to grow this knowledge.
- Strong communication and organizational skills.